

BOARD OF DIRECTORS MEETING, 5/4/98

PRESENT: Tom Alexander, Michele Sharpy, Martha Evans, Jim Sahr (left after Caretaker Contract), Charles Drew, Daniel Dillon, Jack Makarchek, & David Liberty. Charlene Tremayne & Marlene Showker (alternates).

NOT: Paxton Hoag & Charlie Zennache.

MINUTES APPROVAL

Charles moved, and Marlene seconded, the BoD approve the minutes of the April 6, 1998, BoD meeting. The motion passed: 10 in favor and 0 opposed.

CALENDAR & ANNOUNCEMENTS

- Sat. 5/9 Spring Fling (wonder if they use a catapult?) at the WOW Hall, 6:30pm
- Sun. 5/10 Volunteer Clean Up at Fair Site, 10am
- Sun. 5/10 Coordinator Potluck, Main Camp, 4pm
- Sun. 5/10 Andy Strickland's (the new Caretaker) Yurt Warming/Open House, 4pm
- Mon. 6/1 Tickets & paid parking tickets go on sale at Fastix outlets Paid Parking tickets will be \$3 in advance and \$5 on site.
- Sat. 6/6 Main Camp opens
- Sun. 6/28 Crisis Intervention training by Zak. 10am - 12 noon for returning folks; 1-4pm for new folks. Most likely gather in front of the dragon.
- Thurs 7/9 Crisis Intervention training for teens, stay tuned for time & place
- Anyone interested in taking Path Rove training (this includes returning rovers & new folks) should contact Leslie or Sallie Edmunds through the office.
- Andy Strickland thanked Palmer for the stupendous job he did fixing up the yurt,
- The phone number for Zumwalt campground is 935-8841x516. The other campground operators have not met yet.

MEMBER INPUT

- Arrow Anders (Traffic & other hats) commended the VegManECS on the great job they do every weekend. They receive so little recognition and do so much.
- Check out Andy's carving up by the site office!
- The company David Liberty works for is holding a "Cruise-In" on 8/1/98 at Valley River Center. There may still be space for food booths. Call David at 338-7216
- Charles reminds all to support the HIV Riverwalk
- Chris Reed, parent of an Explorer Scout, petitioned the BoD to pay the boys who worked last summer parking cars at Autzen Stadium during the Fair. This was separate from the sheriff's budget. They believe they were hired to do a job and have yet to be paid.

STAFF & OFFICER REPORTS

General Manager. Leslie said a big thanks to Arrow & Steve Wisnovsky (Site Manager) for finishing her office on site. And thanks to Andy for personalizing it with his wonderful carving. Many thanks to norma for organizing the Spring Fling. norma does it so well that Leslie only has to show up and have fun. In her shock at Steve W's April Fools resignation as Site Manager she forgot to thank him for his many years of service as Traffic

Co-coordinator. He just can't seem to be five people at once. Thank you Dennis Todd, David Liberty, and LUMP members for mapping and creating the text for the reverification of the non-conforming use permit. Thank you Dennis, David & Anna DeLocis (Construction) for developing the project on the other side of the river. They are collecting seeds, mapping and flagging the wetlands every Sunday. The library has to mitigate some wetlands acres to get their permit. They may ask the Fair for help with this. We should be considering now whether and how the Fair would like to participate.

Leslie said Path Planning met on site two weeks ago. They will be working on redevelopment of Way Back Way and the area from Maple Commons to the sauna. Path Planning meetings will happen during Main Camp, the Fair and at the picnic. Your input, especially if you're in one of the areas mentioned above, is greatly appreciated.

The final ROCC (Respect Our Community's Concerns) meeting has held. Mostly everyone talked about the helicopters and illegal U-turns on the highway. The City of Veneta has been granted money for a second year to pay for an additional sheriff to patrol during the Fair.

We've had three coordinator resignations, including Jackie Florer (Registration) and Paisan, aka Paul Moore, (Info). Both will still be active in the Fair. We thank them for all their time and energy. Jeanie Schauerman also resigned as Advertising Coordinator. She did a wonderful job, especially with media contacts on site.

The Fair received a letter from Mason Williams last month declining to do a concert at the Fair site. He has been commissioned to work with the Portland Symphony Orchestra for the same time.

Bill Goldsmith, Saturday Market GM and BoD member of Downtown Eugene, Inc., the group that has proposed taking over the Eugene Celebration, has asked if the Fair would like to sponsor the parade. This could mean anything from financial assistance to production. Is the Fair interested in being a corporate sponsor?

Administrative Assistant. norma has been planning the Spring Fling and collecting lots of nice items for the raffle. Vanna will be busy! Flamenco dancers will open the evening and will join their family for world beat reggae at the end of the meeting. In between, Leslie will talk about path planning and Steve will present a slide show of the site. Rock Badger has produced another video and the poster will be unveiled. Denny Guehler, the voice of the Oregon Country Fair, will be the emcee for the evening. Hope we saw you there!

Application season is over.

Thanks to Andy S. for all his help in the office and to Anna & Arrow for all the fine work they continue to do on the town office.

Site Manager. Steve said the site is green, wet and soft. Miss Piggy and Trotter's Lots are now a sea of yellow buttercups. But, there's still lots of standing water in the fields. The heat last week dimmed some of the wildflowers but it is a beautiful display. There is more activity on site each weekend. Thanks to Anna and the Site Crew. The new Fair flatbed is licensed, onsite and working; it was just used to haul away all the Scotch Broom on site. It was very easy to dump with the tilting flatbed.

Thanks to the LUMP Committee and Fair volunteers for help planting about two dozen specimen-sized native trees in the Crafts Lot. We hope to give future Fair planners some shade to work with in ten or fifteen years. Thanks also to the 4th and 5th grade students of the Family School who came out on Earth Day and planted six big leaf maples in Chela

Mela Meadow. And thanks to Marlene Showker, John Doscher and Andy Strickland who served as site chaperones.

Steve has attended more watershed council meetings. Hopefully, there will be a watershed display in Chela Mela along the river. It would be great to have the monitoring equipment there during the Fair.

We'll save approximately \$1000 on the truck appropriations and John D donated his boat for tractor time which adds another \$500 back to the budget. He would like the BoD to approve the purchase (\$800+) of a field mower which could be used on site immediately.

Thanks to Andy Strickland, the new Caretaker, who moved on site Tuesday after last month's BoD meeting and he's been working hard since then.

Thanks also to the Site's super volunteer, David Hoffman, who is on site every Saturday, willing to do whatever Steve throws at him. However, they've come to the agreement that Steve may only thank him every other month.

Thanks to all those who come out to the site and give their care, energy and sweat-there's always lots to do this time of year.

Treasurers. Hilary said she and Leslie met with Shirley Henderson, our outside accountant, to review the '97 audit. It should be finalized by the next BoD meeting. Shirley gave some managerial recommendations and they have decided to redesign the balance sheet so it will be easier to see how the cash is dedicated. We're not nearly so fat cash wise now that we own property in town as well as nd have funds in the Endowment the Rainy Day funds.

COMMITTEE REPORTS

Personnel. Charles Drew reported that they decided to rotate the committee's duties. Two members will be assigned to each employee. They also decided to have a rotating liaison. Charles was the liaison for April. He found it very interesting and informative. Shaun McCrea is the May liaison.

OLD BUSINESS

REVERIFICATION OF THE NON-CONFORMING USE PERMIT

Daniel moved, and Martha seconded, the BoD authorize Leslie Scott and Bill Kloos to XXX
Background: Leslie said that during last year's debriefing with the County, the land use planning official stated that Chela Mela was an alteration of our non-conforming use (NCU). In 1985, Lane County issued a non-conforming use verification for the OCF that was quite general in nature. This application seeks a new verifcaiton based on a more detailed description of Fair land uses prior to that date. The Fair and the County have continued to meet to discuss this issue since last year. Based on the pre-'85 reality, five general areas of use have been delineated: open space, public activity, Fair activity (infrastructure), parking and camping. Often these five areas overlap. There should be enough money in the legal budget to cover Bill Kloos' expenses.

The motion passed: 10 in favor and 0 opposed.

BUDGET MISCELLANY

FIELD MOWER

Charlene moved, and David seconded, the BoD allocate \$800 for the purchase of a field mower.

Peach Gallery: Palmer stated that we need a mower that actually cuts the grass.

The motion passed: 10 in favor and 0 opposed.

TOWN OFFICE

Jack moved, and Charles seconded, the BoD allocate an additional \$7500 to bring the town office up to commercial fire code.

Peach Gallery: Leslie said that according to the City of Eugene we have to build a big, concrete wall on the north side of the building which will stand between the office and the other concrete wall and concrete building. We must also make some modifications to the ramp, threshold, and add a handicap (alter-abled) parking space. The \$7500 also includes the \$500 permit cost and \$1600 for the designer to draw up the plans. He's charging us half the market rate because the Fair is a non-profit. \$7500 is far less than the \$20,000 we anticipated when we thought we'd have to sprinkle the whole building.

BoD: Michele questioned whether this also covered the separation easement or for three additional parking spaces. Leslie responded that we don't expect costs on either to exceed existing budget line items.

The motion passed: 10 in favor and 0 opposed.

VOLUNTEER ACCIDENT INSURANCE

Martha moved, and David seconded, the BoD reallocate the \$2500 from the self-insurance line item in the BoD budget to the insurance line item in the GM budget.

Background: This will add disability/lost wages insurance to the volunteer accident policy. The coverage is minimal but an improvement.

The motion passed: 10 in favor and 0 opposed.

STAGE LEFT CAPITAL PROJECT

David moved, and Jack seconded, the BoD allocate \$830 for the Stage Left capital projects.

Peach Gallery: Hilary said the Budget Committee's concerns regarding storage and lightweightness had been satisfied.

The motion passed: 10 in favor and 0 opposed.

Martha observed that Steve Gorham (co-Treasurer) would hesitate to miss another meeting given the amount of money the BoD has spent in his absence.

GM CONTRACT

Martha moved, and Jim seconded, the BoD approve the contract with the General Manager and the Fair as drafted with the changes discussed during the Executive Session.

Background: The major change is that this contract will be effective until it is terminated by the BoD. The contract will automatically renew instead of being renegotiated every one or two years. Also, the evaluation date is changed to September so that the retiring BoD may process the evaluation.

BoD: Michele agrees that the evaluation should be held after the Fair. However, she objects that coordinators are not automatically sent evaluation forms. She is also offended that the BoD received this contract five minutes before the meeting and has not had time to study the text.

The motion passed: 10 in favor and 0 opposed.

CARETAKER CONTRACT

Martha moved, and Jim seconded, the BoD approve the contract with the Caretaker and the Fair as drafted with the changes discussed during the Executive Session.

Background: This is similar to the previous Caretaker contract with the addition of some changes recommended by John Doscher, the former Caretaker. These include that the duties include 75 hours of Security per month. The Caretaker will be compensated at fair market value for additional duties requested by the Site supervisor. The Caretaker has the right to refuse additional duties. The contract is effective now through October which will be the end of the six months probationary period.

The motion passed: 10 in favor and 0 opposed.

BOD LETTER TO MEMBERSHIP

Martha moved, and Charlene seconded, the BoD authorize up to \$3000 for the first class mailing of a letter to the membership as discussed in Executive Session.

Peach Gallery: Steve Simmons (Community Village) suggested the letter be published in the *Fair Family News* and thus save \$3000. Palmer suggested if the text is similar to the letter mailed last year why not send a postcard saying, "Read last year's letter!" Anna asked if this is now an annual legal formality?

BoD: Martha responded that not all Fair family receive the *FFN*; everyone needs this information. Daniel noted that sending the letter First Class makes it more personalized and that each member is important. Jack requested that we use the envelopes with the imprinted holographic stamps to make it really personal!

The motion passed: 8 in favor and 1 opposed (Charles).

The Law Reform Actions topic is tabled until June. The Big Events topic is tabled until August. The Dog Control Crew proposal had no sponsor. BoD members believe it to be an Operations issue.

The next BoD meeting will be Monday, June 1, 7pm, at EWEB. The agenda, subject to change, will include: Donation to Lost Valley Educational Center, Personnel Committee Appointment, Eugene Celebration Parade, St Vincent DePaul's Glass Project, Paul Vitus' Letter re Parking at the '97 Fair, & Setting a Date for the July meeting.