



BOARD OF DIRECTORS MEETING

APRIL 1, 1996

All Present: Jack Makarchek, Tom Alexander, Daniel Dillon, David Liberty, Paxton Hoag, Jim Sahr, Martha Evans, Palmer Parker, Anne Henry, Jeanne Sharpy, Reggie Soto, Rich Locus (alternates)

MINUTES APPROVAL

David moved, and Daniel seconded, to approve the minutes of the March 4, 1996, BoD meeting.

Anne noted that she had been omitted from the Present and Not listings; she was in fact present. She also stated that the February meeting was on the 5th, not the 4th.

Leslie corrected the amount budgeted to rehab main camp six-pack as \$500, not \$1500.

The motion passed as corrected, 9 for, 0 opposed, 1 abstained (Martha)

ANNOUNCEMENTS

Please read and give feedback on three portions of the LUMP plan which appear in this edition of the *Fair Family* 75.

Community Village meets on the second Wednesday of each month at 7pm at Westmoreland School. Childcare is available.

The Spring Fling is Saturday, May 11, at the WOW Hall. Look for further announcements.

MEMBER INPUT

David Hoffman thanked everyone who moved the re-frigerators last fall so they didn't have to be moved last weekend, also.

Jack thanked Norma, Bill and Leslie for organizing the Spring Work Party. Thanks to everyone who showed up to volunteer; it kicked the Fair off a bit earlier this year.

STAFF AND OFFICER REPORTS

General Manager THANK YOU to everyone who volunteered at the Spring Clean Up Work Party. The site looks great. Car parts, assorted debris were all carted out. The many years' accumulation of trash makes us conscious once again of the big footprint we leave on this special piece of earth. There's still more to be done so plan to attend a Second Spring Clean Up Work Party.

Thank you to Rich Locus who worked to set up the a new computer at the office.

Thank you to the Treasurers, the Budget Committee and crews for working so hard and so well. The process should go smoother next year.

Thank you to Mike Harris for the beautiful, new set of Guidelines. As with last year, the Guidelines have been integrated into one booklet. Coordinators are urged to pick up copies from the Fair office and distribute them to their crews.

The Crisis Intervention training is set for June 30, at the Fair site. Refresher course is 10-12am, new training is 1-4pm.

The hearing date for our land use application for camping on the City of Veneta land is set for April 25. We now know what to expect and will be prepared, i.e., fire, security, ingress & egress.

Thank you LUMP Committee for a terrific work session. Discussed river, wetlands management, and raised the important issue of how to integrate land use and the needs of the event.

Sixty folks, mostly residents of Elmira and Veneta, turned out for the Community meeting on March 12. It was a great presentation that created a lot of excitement for the wetlands. That is an attempt to integrate the waste water discharge system with the flood plains restoration.

Site Manager Thanks to all Fair family for their show of support on the first clean-up work party! A great show and fire.

Special thanks to the Vegmanecs for their help in organizing the work load, and to Bruce Berryhill for his time on site tinkering around and getting the flatbeds ready for the work.

In the last month the site has dried out somewhat and the wildflowers are starting their show.

We are mowing more and more each week and will start core plugging right away and then on to seeding.

The tractor, back from having a new frame installed and an annual physical, is read for this Fair.

When visiting the site, if you see any branches, limbs, or trees that could be considered dangerous, please, leave a note or a phone message so that any problem areas can be taken care of.

In the next couple of months we'll need extra help with seeding, raking, mowing and watering. If any of that interests you, call the office or the site for times and interested areas, or talk to any VegManEc.

Administrative Assistant THANK YOU everyone who showed up last Saturday. It felt like 1983 when we shoveled

mud, a unique Fair family bonding experience. The next Spring Clean Up Work Party will be Sunday, May 5. Special thanks to Bill Verner, Marline Showker, Phillip Guyette and Cheyla Guyette.

Thanks to Rich Locus for his computer expertise and diligence.

Thank you to Rich Reuter for maintaining the office yard.

Treasurer Steve Gorham presented the final draft of the '96 Budget. Copies are available at the office.

The BoD will need to address the issue of equity in light of the per diem change last year. Will some volunteers become temporary employees? Who gets paid and how much? He intends to bring this back to the BoD soon after the Fair this year.

OLD BUSINESS

EMPLOYEE PENSION REVISITED

Palmer moved, and Jack seconded, that norma sax be included in the OCF retirement program as of the date effective for other covered employees. This is a one-time modification of the standard policy as passed at the February 1996 BoD meeting.

The motion passed, 10 for and 0 opposed.

BACK UP MANAGERS APPOINTMENT

David moved, and Paxton seconded, that we accept Leslie's choices of Andrew Harvey, Sallie Edmunds and Robert Arnauge DeSpain as Back Up Managers for the 1996 Fair.

Jack moved, and Jeanne seconded, that the Board vote on each choice separately this year.

The motion passed, 8 for and 2 opposed (Paxton & Daniel)

Jim moved, and David seconded, to amend the immediate decision that this become a standing policy change. The BoD will appoint BUMs individually in subsequent years.

BoD Discussion: David supports this idea as it relates to last year's change in status (from a volunteer receiving per diem to a temporary employee during the event).

Palmer opposes the piecemeal approach to resolving the BUM situation, including the timing of the BUM appointments.

The motion failed, 6 in favor, 4 opposed (Martha, Paxton, Daniel, & Palmer)

Public Discussion on each BUM: Mark Goldby, Crafts Lot Coordinator, Steve Gorham, Treasure, and Don Dooling stated their support for all three BUMS. Mark noted that often a person's merits do not shine as brightly in comparison with mistakes which may stand out. Steve said it is important to support Leslie in her choice in whom she has confidence to back her up. Everyone learns from their past. Don said there has been some rough going, but, each day and each year improves.

Lucy Lynch, Inventory Crew, stated that all four (Leslie included) do incredible work in a demanding job. Last year they managed the Fair through our biggest attendance day, followed by heavy rain.

BoD Discussion: Reggie supports all three. The team should stay intact, especially this year. We should consider one or two Fair's advance notice of any change in BU appointments.

Anne said she realized the vast responsibilities a BUM has. The Fair needs more than three BUMs.

Martha thanked Robert, Sallie and Andrew for all they do, crisis after crisis. We need you.

David agreed with Anne; we need to expand our BUM experience base.

Jack yielded time to Santos, fair volunteer. The General Manager chooses this team for her backup. With confidence in the General Manager, we should accept her choice.

A rare event: Jim agrees with Santos.

Vote to appoint Andrew Harvey passed: 7 in favor, 3 opposed (Palmer, Anne, & Jeanne)

Vote to appoint Robert DeSpain passed: 10 in favor, 0 opposed

Vote to appoint Sallie Edmunds passed: 10 in favor, 0 opposed

CAPITAL PROJECTS BUDGET ISSUES

SULLIVAN BIDS ON WAREHOUSE II

David moved, and Daniel seconded, that the BoD accept the bid totaling \$9,870 from Sullivan Construction to build Warehouse II. The project will be completed by the Fair this year.

Public Discussion: Leslie urged the BoD's support on this. It will help the office, communications infrastructure, and general operations tremendously. It will also save money by not renting the trailer which takes up valuable space needed for other purposes.

Hilary Anthony suggested a budget increase to include electricity which is not listed in the Sullivan bid.

Millie White questioned the percentage of recycled material to be used in the construction. Palmer quoted from the bid that 100% of the doors and windows will be recycled.

BoD Discussion: Palmer questioned whether the amount in the budget proposal is enough to additionally cover permit fees which are not included in Sullivan's bid. Do the new plans fall within the bid?

Martha asked for a friendly amendment to increase the Warehouse II budget.

Paxton noted that the motion on the table is the Sullivan Construction bid.

Jim expects that the electrical material and labor will be provided at no cost.

Leslie noted the permit fees total approximately \$200. Tim Wolden's original drawing will be integrated with the new interior design.

Since one of our goals is to be a showcase of appropriate technology, Palmer questioned whether Warehouse II includes such high tech features as low-voltage lighting and automatic turn off water faucets.

Although Jack supports this motion he questions the reality of its completion before the '96 Fair. Steve Gorham responded that the trailer rental budget has already been approved anyway.

The motion passed: 10 in favor, 0 opposed.

WAREHOUSE II BUDGET

Paxton moved, and Martha seconded, to allocate \$10,000 for the Warehouse II capital project as listed by the Budget Committee.

BoD Discussion: Palmer noted this figure is only \$130 over the Sullivan bid that was just approved.

Jim suggested leaving the budget as is and planning for a completion phase another year.

Daniel disagreed strongly; it would be a mistake to move in before it is finished and then try to complete it.

Jack agreed that we would not be given a Certificate of Occupancy with anything less than paint and floor covering . ???

Paxton, and Martha accepted Steve's friendly amendment of increasing the budgeted amount to \$11,000

The motion passed: 10 in favor, 0 opposed.

A Road Primer by Robert DeSpain:

Smile Lane is sinking. If we don't take care of the roads we do have we'll lose them and any investment already made. Smile Lane was not built correctly the first time and it has deteriorated about as much as it can before it is totally lost. The mud ridge down the middle should be cut, then re-rocked and compacted.

John Wayne Road, aka Bus Road, should be widened to facilitate the ingress/egress which has been a long-term goal since 1983. It, too, needs a lot of rock, not dirt. The originally proposed amount of \$15,000 would build the road correctly. The Budget Committee's proposal of \$12,000 means we could build a good road base and it would have to be maintained sooner.

\$6,000 for additional roads actually means performing triage on the existing roads — take care of the emergencies as they arise. Most of these areas need to be scarified through the potholes to create a uniform base. Even though the roads would be dirtier and rougher during the event it would be better to improve these roads after the Fair so they have time to settle before heavy use.

In general, disking would be the worst thing to do. The rock base could be lost after grading if nothing was done immediately. A culvert is necessary to drain the roadway. Flood plains and roads don't relate well together. The culvert size depends upon the quantity of rock used; not less than two 8-inch culverts. Robert allowed that it would be a nice experiment to pursue David's suggestion of an accordion road that could be folded up. We wouldn't need to apply for wetlands permit as we'd be using 30-40 yards of rock. Anything over 50 cubic yards requires a permit. It would take a maximum of two days to complete John Wayne & the Nansleez portions.

Board members expressed appreciation having Robert a resident expert.

Public Discussion: Steve Wisnovsky, Traffic Coordina-

tor, urged the BoD to approve the road improvements budgets. They are needed in time for this year's event, especially to help with the evenings' exiting traffic between the hours of 6-10pm. Maple Gate is now inadequate; the majority of cars are trying to turn left against oncoming traffic going 60 mph. Aero Road is choked up. The end result is fuming cars and patrons. The 6-10pm shift has become the shift from hell; no one wants to work it. Traffic has considered many options and all of the solutions are maxed. Widening John Wayne Road would alleviate much of this stress caused by this last bottleneck. Contrary to what some may think, Traffic does not have a master plan to pave the entire parking lot and put in more roads. This would be the last road improvement required. We are not going to increase the amount of traffic in the parking lot as we are already parking to the fence line. Unfortunately, this is a contentious issue pitting safe egress against wetlands. Traffic is trying to mitigate our impact on the land, yet consider the volume of traffic that passes through the Fair.

Leslie stated her support for Traffic Crew and would like us to remain dedicated to our relationship with the land. We should remain open to any option that has less impact, less cost, and does not foreclose any other option.

BoD Discussion: David advocates we finish Bus Road before this year's Fair and avoid clogging the neighborhood roads. The other roads should be built at their optimum timing (immediately following the Fair).

Jack said that Robert confirmed his worst nightmares, and yet all that he said is probably necessary. LUMP needs to give us an overall plan so that we can make informed decisions.

Martha suggested more people might take the bus and leave their cars at home if they know how difficult it is with unimproved roads.

Paxton's motion to approve all three road budgets with an increase of \$3,000 for John Wayne Road failed for lack of a second.

JOHN WAYNE ROAD

David moved, and Jim seconded, to approve the John Wayne Road widening budgeted at \$12,000 to be completed before this year's event.

The motion passed: 7 in favor, and 3 opposed (Martha, Anne & Jack)

ADDITIONAL ROAD IMPROVEMENTS

David moved, and Daniel seconded, that we approve \$6,000 for gravel for emergency repairs to be stockpiled appropriately.

Public Discussion: Leslie clarified that this capital project was not recommended by the Budget Committee. And we have many gravel piles around the Fair site already. Let's do an inventory first.

Robert noted that \$6,000 would purchase approximately \$2,000 worth of rock; the balance would be the cost for trucking and spreading. This could be put off if we need to be frugal. It will be needed in future years. Road maintenance is a worthy capital project as it protects the pre-existing \$20-

30,000 investment.

The motion failed: 3 in favor, and 7 opposed (Jack, Paxton, Jim, Martha, Palmer, Anne & Jeanne)

SMILE LANE

Palmer's motion that the BoD approve \$2,130 to repair Smile Lane failed for lack of a second.

SITE MANAGER'S CAPITAL PROJECTS

Steve said the Budget Committee supports a '96 budget totaling \$1,595.00. This includes \$595 for a Core Plugger, \$700 for a used Brush and Limb Chipper/Shredder, and \$300 for a canoe (unless the OCF Navy has one already). At this time the Budget Committee did not support the purchase of a pressure washer, a backpack blower, a year-round site utility vehicle, or a mower deck-tow behind. They considered various issues such as use, storage, alternatives (i.e., rentals) in making their recommendations. They noted that we would be getting a good deal on the chipper/shredder and that a canoe is a necessity for the site manager during the winter floods. A year-round site utility vehicle is probably a good idea, yet there must be a cheaper alternative than was requested.

Martha moved, and Paxton seconded, that the BoD approve the '96 Site Manager's Capital Projects Budget totaling \$1,595 as proposed by the Budget Committee.

BoD Discussion: Jeanne and David both questioned whether the chipper/shredder would really cut it, that is to say, meet our needs. The machine that is being considered is really more of a brush cutter that will handle up to two to three inch diameter wood. Bill was originally considering a machine that would handle up to five inch diameter and dimensional wood.

Jack stated that anything bigger than three inches in diameter should be used for firewood or recovery project. This is a decent chipper/shredder for two-inch diameter wood. Even if we purchase a machine that handles larger wood at some future date, we won't use this machine any less.

Jim said he and Bill tested this machine and it is very powerful. They thought long and hard and then in anticipation of the BoD's approval put \$300 down to hold it.

The motion passed: 10 in favor, and 0 opposed. (Reggie voted in Anne's temporary absence)

KITCHEN BUDGET

Steve said the Kitchen budget has been divided into three components: Prefair, Hospitality (during the Fair), and Postfair, for a combined total of \$19,270.

David moved, and Paxton seconded, that the BoD approve the '96 combined Kitchen budget totaling \$19,270 as proposed by the Budget Committee.

Public Discussion: Leslie stated this breaks out much closer to the actual amount spent over the past two years than the budgeted amount. She emphasized that the kitchen divisions are not creating new crews, but rather, allocating necessary budget amounts during each phase. They anticipate continued donations in the hospitality area.

Kelly O'Neill is concerned the hospitality figure may be too low as more folks become aware of its existence.

BoD Discussion: Palmer questioned if the proposed

amount included calculations for actual food costs/meal or the number of people served at what cost per meal. Steve said the Budget Committee is just beginning to look at this and has some proposals for getting accurate counts. They have never compiled the numbers from the Quartermaster or from crew budgets. Leslie added that meal requests in November may prove a different reality in June.

The motion passed: 10 in favor, 0 opposed.

RECYCLING BUDGET

Steve introduced this issue by saying they had asked for too little; the coordinator expenses have been bumped up to \$4,000 from \$1,480 (last years expenses totaled \$3,707.69) and supplies expense is increased to accommodate the rise in dumping fees.

Palmer moved, and Martha seconded, that the BoD approve the '96 amended Recycling budget as proposed by the Budget Committee.

The motion passed: 10 in favor, and 0 opposed.

LATINO MEDICAL ACCESS DONATION

Anne requested this item be pulled from this and future agendas as no one has appeared to represent this issue during the past several months even with notification.

LAND SWAP/SPRAY NEGOTIATION TEAM APPOINTED

Daniel moved, and Paxton seconded, the BoD appoint Jack Makarchek, Leslie Scott, Martha Evans, Dennis Todd, Hilary Anthony & Daniel Dillon to a task force to work with an attorney to negotiate a land swap and/or a spray license agreement between the OCF and the City of Veneta.

Public Discussion: Kelley would like any BoD meeting discussing/deciding to swap land to have adequate public notice.

BoD Discussion: Jack is glad to be on this committee, however, it does not alter his opposition to spraying.

Anne appreciates the qualities of each member of this task force and is certain they will have well-rounded discussions.

The motion passed: 9 in favor, 1 opposed (Jack)

BOARD LIAISON TO FIELD TRIP PRODUCTIONS

Daniel moved, and Tom seconded, the BoD appoint Jim Sahr as BoD liaison to Field Trip Productions.

Public Discussion: Hilary would like the BoD's liaison's responsibilities outlined.

BoD Discussion: Jim said he would be an information resource for both sides and would accept no decision-making authority. FTP submitted permit applications with the county one month ago. They have planned for a concert date of July 27-28. Members of the Dead will perform together and with their respective bands a seven hour show each day.

Reggie opposes a Field Trip production on the Fair site. He is concerned that the Fair is ultimately responsible for any action on Fair property, not Field Trip Productions nor CMS, security services. That could be detrimental to the Fair's Second Event when it kicks off.

Palmer supports Jim as a BoD liaison, however he will continue to oppose FTP's proposal until the BoD appoints a Fair point-person.

The motion passed: 9 in favor, and 1 abstention (Jim) Daniel set a BoD Executive Session for April 22, to consider the FTP proposal.

SECOND EVENT CLARIFICATION

FYI: Martha is looking for a good facilitator for a second event visioning work session to be held close to town so many folks could attend. People would consider the purposes for and implications of a second event. This would probably be immediately followed by a BoD retreat to coalesce the information gathered. This will continue to be Old Business. Hopefully, the work session will be held in May.

LIABILITY INSURANCE

David moved the BoD waive the rules and consider this piece of new business tonight so that the insurance may have a policy effective date of April 1, rather than June 1. This would put it in line with other budget items.

The motion passed, 10 in favor and 0 opposed.

David moved, and Martha seconded, the Board increase its General Liability insurance coverage to three million dollars; (a one million dollar increase).

Public Discussion: Kelly wondered if it's possible to get a better deal. I.e., \$1,000,000 year round coverage and \$3-4,000,000 during the summer.

Leslie said no such deals exist. Last year the Fair paid \$8,600/year for \$2,000,000 of general liability coverage. This proposal would cost \$10,040 for \$3,000,000 of general liability insurance. This is actually a better choice than what we had; more coverage for comparatively less expense. This recommendation comes from a meeting with the Fair president, the fair's attorney, the GM, and our insurance agent.

BoD Discussion: Jim said this is similar to putting the fox in the hen house. He recognizes the fragile position of the General Manager and the BoD. On the other hand, he doesn't like insurance.

Jack said the only thing worse than being hoodwinked by insurance is to be hoodwinked by insurance with inadequate coverage. He would rather pay the increased amount and have an adequate policy.

The motion passed, resignedly: 10 in favor, and 0 opposed.

A PEACHY APPROVAL

Jeff Harrison, Craft Inventory Coordinator, assisted by vanna sax displayed this year's entries to sell The Peach (craft items with the OCF logo).

Jim moved, and Anne seconded, to limit the number of Peach items to eight.

Public Discussion: Kelley would like to see the vote results before a decision is made.

Brian Alexander, Craftsperson, said there has been a historical limit of five items 'though certainly this figure has been amended.

Leslie quoted the Guidelines, "Each year a small number of returning crafters..." She added that some of the items presented are not from returning juried crafters.

BoD Discussion: Jack stated that the limit is not dependent upon quality.

Anne said we have this discussion each year and we will continue this process until a better one comes along.

Palmer moved to table this discussion 'til the votes are tallied.

Motion to table passed: 7 in favor, 3 opposed (Martha, Jack & Jim)

Now, back to Jim's original motion to limit the number of Peach items to eight. The motion failed: 6 in favor, and 4 opposed (Jack, Daniel, David & Jeanne)

Jack moved, and David seconded to limit the number of Peach items to nine. The motion failed: 5 in favor, and 5 opposed (Martha, Jim, Palmer, Jeanne & Anne).

Jack moved, and Martha seconded, another motion to limit the number of Peach items to eight. The motion passed: 10 in favor, 0 opposed.

The '96 Peach logo items include: hemp hats, pottery mugs, beaded pins, bandannas, foot bags, waist packs, canvas bags and glass mugs. Congratulations! [All items are from returning craft vendors.]

The next BoD meeting will be Monday, May 6, 7pm in the Community Room at EWEB

New Business: Fair Family Donation, BUM Policies, Lot Crew Coordinator Appointment

Old Business: Field Trip Productions, Second Event Clarification, Gypsy Stage, Land Swap/Spray Irrigation License with City of Veneta

The agenda may be added to or changed at the meeting.

MINUTES BY JEN-LIN