



## BOARD OF DIRECTORS MEETING SEPTEMBER 4, 1995

*Present:* Tom Alexander, Daniel Dillon, Martha Evans, Paxton Hoag, David Liberty (alternate), Jim Sahr, Jeanne Sharpý, Steve Wisnovsky.

*Not:* Anne Henry, Jack Makarech, Margo Schaefer

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### Minutes Approval

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*Motion:* Steve moved and Martha seconded to approve the minutes of the September 4, 1995 Board of Directors meeting as corrected.

Corrections: (1) Daniel was there (but apparently invisible to the secretary); (2) the Board seeks people to be on the Elections Committee, not the Membership Committee of which there is none except in the secretary's imagination.

*Vote:* The motion passed, 8 for, 0 opposed.

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### Announcements

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1. The Evaluation Meeting is September 19, 7:00 p.m. at the WOW Hall.
2. The Annual Meeting is October 21, 6:30 p.m. at the WOW Hall.
3. Our area code will change as of November 5 from 503 to 541.
4. Members who want a copy of the financial statements which are sent to the Board each month should contact the Fair office to request a copy. They are produced the Wednesday prior to the Board meeting, and would be available at the office after that time.

5. If you are not getting the minutes, but want them, contact the Fair office to be put on the mailing list. Minutes are published in the Fair Family News every month except July. (so, if you're not getting the minutes how come you're reading them now?)
6. Jeanne read the following statement from people who work within the Admissions Crew: Admission has been able to supply admissions numbers through the gate within 400-500 tickets after 2:30 p.m. on any given day (of the Fair) and have been able to do so for eight years. These updates are given to Fair administration for them to make operational decisions.
7. The OCF Board will meet with operations personnel and staff at the Fair site on September 24 to discuss property acquisitions and property management issues.

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### Staff and Officer Reports

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#### General Manager

On vacation. She'll see us next month.

#### Site Manager

Bill Verner, SM, said thank you, as always, to all the volunteers who have been coming to the site and helping with the projects that include watering, straw/hay spreading, and path maintenance. More help is needed in upcoming months.

On August 12, we had a picnic that went rather well. Special thanks to Norma Sax, Kal Kalamas and Wally Slocum and assorted cooks and helpers.

A big leaf maple started from the Shady Grove maple tree was planted near the sundial bench at Main Stage in remembrance of Jerry Garcia (1942-1995). Many family members helped. Thanks Jerry—we're all gonna miss ya!

On August 26 and 27, the Main Stage and Pike Street areas were core plugged in an effort to make some progress on green paths.

Again, anyone storing personal belongings, vehicles, or booth stuff, you have two weeks left from this meeting to claim it, or say good-bye!

#### Treasurers

Steve Gorham, co-money person, said we are still doing well financially. Crews will be getting transaction reports soon. The budget process is starting; crews will need to submit budgets by October 30.

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### **Committee Reports**

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#### Personnel Committee

The Personnel Committee is still seeking members.

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### **Member Input**

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Mike James, Security Co-coordinator, remarked that Saturday's crowds made for unsafe conditions, including several bottlenecks on the path. He suggested limiting attendance and/or designating some areas of the Fair as having no musicians or strolling vendors so that bottlenecks can be eliminated.

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### **AGENDA**

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#### VegeManEC Co-coordinators

*Motion:* Jim moved to postpone the naming of VegManEC co-coordinators until the October meeting.

*Background:* The VegeManEC crew nominated Marlene Showker and Philip

Guyette to be the crew's co-coordinators.

*Board Discussion:* Jim said he would like to talk to Bill Verner about these appointments before he makes a decision. Daniel said he could not support the nominations at the time and also wanted to talk to Bill. He volunteered to gather and share more information about these appointments before the next meeting.

David said he would rather wait until the full Board is present. He would like to take a closer look at crew coordinators appointments and evaluations.

Jeanne and Paxton expressed the desire for more information before making a decision.

*Vote:* The motion passed, 7 for, 1 (Steve) opposed.

#### Elections Committee

*Motion:* Jim moved to appoint Erica Lerch, Heidi Doscher and Mira Rainey to the Elections Committee. Martha seconded.

*Vote:* The motion passed, 8 for, 0 opposed.

#### Endowment and Board Discretionary Funds

Steve Wisnovsky made the following motions at the same time, (what a busy guy) with the intent of tabling them for further discussion until the October meeting. All motions were seconded and some even discussed.

*Motion #1:* Steve moved the Board transfer \$25,000 of this year's revenues to the OCF Endowment Fund capital. Tom seconded.

*Motion #2:* Steve moved the Board add \$\_\_\_\_\_ to the upcoming grant cycle to maintain current funding of local arts grants. David seconded.

*Motion #3:* Steve moved the Board add \$\_\_\_\_\_ to the upcoming grant cycle to create "Wooten grants" to provide initial funds to new organizations/projects that share the OCF community vision. The Endowment committee will develop specific criteria, including geographical limitations. Martha seconded.

Motion #4: Steve moved the Board eliminate (zero out) the Board Discretionary Fund. David seconded.

Motion #5: Steve moved the Endowment Fund Committee provide a yearly report to the Board and Fair family detailing its financial activity and plans and hopes for the future. Martha seconded.

Motion #6: Steve moved the Endowment Fund Committee advise the Board on the feasibility of hiring a grant writer to both assist potential grant applicants and to seek out grant awards to add to the OCF Endowment. David seconded.

Public Discussion: Steve Gorham said the Board Discretionary Fund process. The Board needs to decide if the process is acceptable. Right now someone comes to the meeting asking for money, it is put on the agenda as new business, then voted on at the next meeting

Mike James would like to see us have a volunteer grantwriter and explore the many grantwriting resources available (books, classes, etc.).

Board Discussion: Jim agrees with Mike that a grantwriter should be a volunteer from the Fair family.

David said he likes the idea of the Discretionary Fund being a subcategory of the Endowment.

Paxton is not in favor of making the change from the Board Discretionary Fund to the Endowment. He also wants to do a motion by motion discussion of this topic at the next meeting. Paxton is concerned about the extra work this puts on the Endowment Committee.

Martha feels it is appropriate to enlarge the Endowment to look at more than arts in Veneta/Elmira but she is not willing to give up the Discretionary fund to do that. She is concerned about groups who come to the Board with requests for emergency funding, such as the shower for the homeless camp or Bill Wooten's memorial service. She is afraid there won't be money or process to help them

out.

Daniel applauded Steve's effort and thanked him for developing these motions. He said it is very difficult to budget for unforeseen requests with no process or time frame to administer those funds. The Endowment Committee is a good opportunity for people seeking contributions to work through and understand a funding process. He disagrees that funding requests are emergencies.

David suggested the Endowment Committee be a year round crew, receiving passes, so they wouldn't feel burdened by extra work. He feels they would be qualified to develop funding criteria that the Board would approve.

David reminded the Board of Leslie's suggestion that the OCF buy memberships in organizations with the money it has been giving away. (leslie at this time was asking the oracle of delphi what to do.) David thinks the Endowment Committee can handle the bulk of the Discretionary Fund and the Board can have a small amount of money to work with.

Steve said he intends to table the motions partly so that he will have time to talk to the Endowment Committee members. He would like to attract specifically qualified people to serve on that committee.

Steve said if the Board continues to have problems defining its discretionary fund there will continue to be more and more people coming to the Board asking for money.

Jim feels the problem with the present funding process is a lack of discipline on the Board's part.

Daniel said the Board has no discretion in making contributions; it's a terrible process. He totally supports doing away with the Discretionary fund and perhaps coming back to it in the future.

Paxton is in favor of continuing the discretionary fund as it is. He said the Board has come very close to sticking with the budgeted figure and, in fact, he would like to see that figure raised. OCF contributions sometimes make a significant impact. He sees

no problem in setting and keeping limits.

Motion: Steve moved to table the above six motion until the October Board meeting. Tom seconded.

Vote: The motion passed, 8 for, 0 opposed.

### November Board Meeting

Motion: Martha moved the November meeting to be held November 13. David seconded.

Vote: The motion passed, 8 for, 0 opposed.

### Expenditure of Board Research Funds

Motion: Daniel moved the Board spend \$200 for van rental from the Research Fund for transportation to Reggae on the River. Martha seconded.

Background: Several members of the OCF traveled to Reggae on the River to gather information on how that event is organized.

Public Discussion: Palmer is concerned that the trip expense was not discussed in advance of the actual trip.

Board Discussion: Paxton said he was glad people from the OCF Traffic Crew went to explore parking operations at R on the R. Jim is sure the folks who went were serious about their research and did explore specific ideas.

Vote: The motion passed, 7 for, 1 opposed (Jeanne).

### Eugene Celebration Parade

Motion: Steve moved and Jim seconded that the agenda item "Eugene Celebration Parade" be moved to Old Business.

Vote: The motion passed, 8 for, 0 opposed.

Motion: Steve moved the OCF spend up to \$400 for the its entry in the Eugene Celebration parade September 16. Jim seconded.

Background: Reggie and Lil Soto are coordinating the OCF contingent in the parade which will have horses and their riders, bikes and their pedalers, a band/orchestra and its musicians, walkers and their feet. Maybe even a float, who knows. The money will be spent on shipping band costumes and horse riders.

(in the sky.) (sorry, couldn't resist.)

Board Discussion: David wants to make sure this event is planned and budgeted for every year.

Vote: The motion passed, 8 for, 0 opposed.

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## Next Meeting

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Monday, October 2, 1995, EWEB Building.  
Agenda: New accounts; Budget Committee item on wages; alcohol, drug abuse policy, contribution to Endowment, property acquisition budget; proposal from Jim Evangelista; proposal from Teen VISTA/John Wayne project; support for environmental education in Veneta/Elmira schools; Endowment Fund changes; WOW Hall; OCF involvement in First Night; Naming VegManEC co-coordinators. Other items may added.

a brush babe from hell

minutes  
by OCF