

OREGON COUNTRY FAIR
P. O. Box 2972, Eugene, OR 97402, 343-4298
Board of Directors, February 20, 1989

PRESENT: Bedo Crafts, Marshall Landman, Kathryn Madden, Palmer Parker, Frank Sharpy, Wally Slocum, Mary Wagner, Tom Wenk, John Winslow (alternate), Moz Wright (alternate).

ANNOUNCEMENTS

1. Marshall has secured the WOW Hall for the Spring Fling on May 6. Meeting from 7-8:30, entertainment starts at 9.
2. There will be another coordinator's potluck March 18, same time, same place. This time, bring A-H dessert; I-P, main dish; Q-Z salad.
3. Everyone is reminded to carpool to the Fair.

PERSONNEL COMMITTEE REPORT

Marshall Landman, Kathryn Madden, Sue Kesey, and Tom Wenk developed and distributed a proposed Personnel Policy Manual which includes policies and procedures pertaining to hiring and employing paid staff. The draft of the manual had been sent to current and past Board, officers, coordinators, and Fair attorneys and included input from many of these sources. The Board discussed each issue addressed in the manual, making changes to some.

Marshall moved and Tom seconded that the Board approve the Personnel Policies and Procedures as amended, to be reviewed for revisions. The motion passed, 5 for, 2 (Mary and Palmer against, Moz out of the room at the time of the vote). The Personnel Policy Manual as originally presented and as amended are available at the OCF office upon request.

Marshall moved and Palmer seconded that the Personnel Committee give a report to the Board at its June meeting on the personnel policies and procedures after a review. Feedback from Fair family is welcome. The motion passed, 8-0.

The Board commended the Personnel Committee for its work developing the manual.

GENERAL MANAGER JOB DESCRIPTION

The Personnel Committee also developed a job description for the General Manager position which is now open. *Kathryn moved and Tom seconded that the Board accept the General Manager Job Description as written with the following sentence added: "The General Manager will have the working support of the OM Team, coordinators, and staff to accomplish the work needed to organize the Fair.. The motion failed, 5 for, 3 (Mary, Palmer and Wally against).*

FEBRUARY 23, 1989

A special meeting of the OCF Board of Directors for February 23, 1989 was called by Bedo Marshall and Kathryn. All Directors were given due notice of the meeting. Attending were: Bedo Crafts, Marshall Landman, and Kathryn Madden, Frank Sharpy, John Winslow, Tom Wenk, Moz Wright and Wally Slocum. Absent were: Zakariah Schwartz, Mary Wagner, and Palmer Parker.

GENERAL MANAGER JOB DESCRIPTION

Kathryn moved and Moz seconded that the Board approve the General Manager job description as amended. The motion passed 7-1 (Wally against).

NEXT MEETING

BOARD OF DIRECTORS - March 6, 7 p.m. - WOW Hall, 8th and Lincoln, Eugene

minutes by  (Please see other side.)

GENERAL MANAGER WANTED

The Oregon Country Fair is hiring a General Manager. This is roughly a 3/4 time position with a salary range of \$15,000-18,000 annually, depending on experience. Candidates must have experience organizing large outdoor events, working with large groups of volunteers and excellent management and organizational skills. Preference will be given to OCF participants (staff, booth people, performers, etc.). A complete job description is available upon request. Resumes must be received by March 13, 1989 at OCF, 199 Kinney Loop, Eugene, OR 97401. Call 343-4298 for more information.
