

COUNTRY FAIR BOARD MEETING

SPECIAL ELECTIONS

4/29/79

Present were: Mike Kilgallon, Bill Wooten, Sherry Manning, Robert Painter, Ron Chase, Steve Robinson, Lucy Lynch, Toby Alves, Lena Stephens, Jon Pincus, Marshall Landman, Barb Stern, Gil Harrison, Pat Coyne, Mary Cay Liebig, Mike Martin, and coming in late was Paul Friedlander

Three board members resigned: Mary Cay, Ron and John Sundquist --

VOTED IN WERE: Mike Martin, Mike Kilgallon and Jon Pincus with Paul Friedlander remaining an alternate

Discussion of TREASURER'S DUTIES

Steve Robinson outlined some:

1. Selection of a budget committee to analyze past records, categories and
2. Set up bookkeeping systems and reporting systems
3. set up budget to guarantee financial solidity (new budget)
4. have in town/out of town check writing system
5. ongoing bookkeeping
6. budget monitoring expenses vs. pre-Fair planned budget
7. take care of taxes and legal matters
8. make final reports (financial statement)

Steve charges \$15.00 an hour

PROPOSAL MADE: Ron Chase for treasurer, Bill and Mary and Ron to form a (Finance) budget committee which will then decide when and how to consult with Steve Robinson in the future/ at their discretion. Committee will come to next meeting with a specific proposal as to administering the budget/who does what....

MOTION CARRIED - that Ron, Mary and Secretary (see below) be check signers, and that specifics be worked out by the committee

SECRETARY

Mary Cary talked about the duties: mailing out typed minutes and meeting notices - various and sundry clerical tasks as well as sign checks.....

Lena (Eileen) - nominated and approved as secretary

The next meeting: Sunday, May 5, at 257 Irving Rd. Eugene

to be a business meeting

MARY CRN

Contract on CHANGE

~~John~~

Jill-Rodman et