

BOARD MEETING
OREGON COUNTRY FAIR: MINUTES AUGUST 21, 1977

Board Members Present: Nancy Albro, Sandra Bauer, Ron Chase,
Mary C. Liebig, Mary Wagner, Bill Wooten

Board Members Absent: Connie Epstein, Gil Harrison, John Sundquist,

Others Present: Jill Hieman, Paul Friedlander, Eileen Stevens,
Wally Slocum

AGENDA

I Choice of a new board member to replace Mike Kilgallon. Barbara Stern was nominated. Barbara Stern was chosen by concensus. She will be notified by Mary Wagner concerning the time and place of the next meeting.

II The Food Committee will meet Monday, 8/29/77, at 6:00 PM at Mary Wagner's house to discuss items for a proposed meeting with the County Health Department.

III The next item considered was Fair finances.

1) Bill handed out a financial statement showing this year's income and expenses relative to those of last year. As a general introduction, Bill said that the itemized expense categories are not identical in all cases from this year to last. Specific categories discussed included:

- a) Apt 4--larger expense due to greater number of copies, more pages.
- b) Food Vouchers---larger expenses due to greater number of workers.
- c) Pot Luck expenses--Paid to Bill to cover exepnses for approximately 5 potlucks at his house before the Fair. Last year this item was entered under "Main Camp Supplies".
- d) Vehicle expenses---includes expenses of personal vehicles for Fair use, plus Fair mascot "Dexter".
- e) Bad checks---\$7.50 at gate, \$130.00 from checks for booths from craftspeople
- f) Information expenses---out-of-pocket expenses for information booths
- g) Traffic expenses---construction materials for crew sauna
- h) Cleaning deposits---returned to booths @ \$5.00 per booth.
- i) Telephone--Main office only. Site phone bill not received yet.
- j) Staff per diem--at rate of \$15 per day for all staff.

At the conclusion of this discussion, Sandra said she felt more accurate bookkeeping methods and tighter controls are needed in the future. Several other persons concurred, and it was agreed to discuss this matter in depth at future meetings.

Board Meeting Minutes

8/21/77

pg. 2

2) A long and lively discussion ensued on whether the Country Fair should assume the liabilities and assets of the Christmas Fair. Bill noted that there has always been an extremely close relationship between the two, that in some cases assets are shared, and that many of the people involved are the same. Bill then announced that, pursuant to a decision he felt was reached at a previous meeting at his house, he had allocated approximately \$600 to pay bills which had been sent to bill collectors, and that approximately \$750 in bills remained outstanding from last year's Christmas Fair.

After some discussion, the Board validated this expenditure by consensus.

Bill then suggested paying the remainder of the Christmas Fair's liabilities (approximately \$750, mostly to individuals) if legally possible, and deferring a decision on the future relationship between the Country Fair and Christmas Fair.

A decision on both items was deferred until more legal information could be obtained. Mary and Sandra agreed to speak with Jill about this matter.

3) It was mentioned by Nancy and Mary C. that Mike Kilgallen was owed compensation for vehicle repair expenses and labor. It was decided to obtain a bill from Mike.

4) It was decided to separate CCPA expenses from "entertainment" and BRING expenses from "garbage" to give a more accurate accounting of expenses.

5) It was decided by consensus that a copy of the financial statement will be sent with the cleaning deposit refunds, along with a notation that there are additional outstanding expenses.

6) Bill presented a bill for personal services to the Fair for the month of July for \$300 (\$10/day for thirty days). It was decided to discuss staff compensation at the next meeting.

IV Due to the large number of things yet to be discussed, and the fact that it was getting late, it was decided to meet the following Sunday (8/28/77) at 7:00 PM at Ron Chase's house, 1775 W. 14th Ave., Eugene.

V The meeting was adjourned around 12:00 am.